



## Minutes

### ICE 2016 Organizing Committee Meeting

Sunday, November 10, 2013 • 3:00-4:00 p.m.

Austin Convention Center, Room 16A

#### Presenters:

Dr. Walter S. Leal, Co-chair, ICE 2016 Organizing Committee

Dr. Alvin M. Simmons, Co-chair, ICE 2016 Organizing Committee

Dr. Simmons opened the meeting, welcomed participants from the various ICE 2016 subcommittees and ESA staff, and gave an overview of the subcommittee structure. He indicated that more assignments will be made in the coming weeks; he thanked everyone for their support, and acknowledged that it would take a team effort to plan a successful event. He reminded participants to check the ICE website ([www.ice2016orlando.org](http://www.ice2016orlando.org)) for current lists and updates.

Dr. Leal recognized Dr. Hari Sharma, ICE Council Chair, Dr. Joon-Ho Lee, President of the Korean Society of Applied Entomology, Dr. David Denlinger, liaison between the ICE Council and ICE 2016 Organizing Committee, and the ESA presidential line including Dr. May Berenbaum (ESA's President during ICE 2016), Dr. Rob Wiedenmann (ESA 2013 President), Dr. Frank Zalom (ESA 2014 President), and Dr. Grayson Brown (ESA 2012 President).

Leal then discussed the importance of having broad geographic and gender representation on all committees, and a transparent process for committee assignment and work. He shared that the Organizing Committee is comprised of 30% individuals from outside the U.S. and 40% female. He announced that a new ICE 2016 website is under development, and that the meeting would encompass all fields of entomology with 30 scientific Sections.

He also announced that submissions for symposia would open March 3, 2014 and would be open for one full year (closing March 2, 2015); that Section co-chairs should encourage submissions for their Sections. Paper and poster submissions will open nearly two years in advance of the meeting to allow for Visa processing (submissions open November 3, 2014). To accommodate as many individuals as possible during the five day meeting, there is a strict "one presentation or poster per person" policy (however individuals may be co-authors on other presentations). Abstracts will be required for all presentations.

*Walter S. Leal, Ph.D., FRES, Co-chair • Alvin M. Simmons, Ph.D., Co-chair  
ICE 2016 Organizing Committee*

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For the first time, submissions for daily plenary speakers are being accepted from throughout the international entomological community; the submission site is now open through September 1, 2014. Details and the link can be found on the [www.ice2016orlando.org](http://www.ice2016orlando.org) website.

Simmons then continued discussion on the various committees and their roles, talked about the city of Orlando, Florida as a great venue with many options for hotel rooms, and indicated that an insect expo would be part of the program. He mentioned that the ICE Student Affairs Committee would be coordinating an international student paper and poster competition as well as an international Linnaean Games competition.

Leal then mentioned that ICE registration fees would be waived for Organizing Committee members and co-conveners, but that fees would not be waived for symposia organizers and speakers. Plenary speakers' registration fees will be waived and they will be paid an honorarium.

Dr. Sharma added that ICE Council members are available to provide assistance with plenary speaker recommendations; he highlighted the importance of having one co-convenor from the United States and one from outside the U.S., and reminded the committee of the importance of encouraging individuals from all parts of the world to participate in the meeting. He stressed the importance of having a form on the ICE website for requesting invitation letters to assist with the Visa process.

David Gammel, ESA Executive Director, mentioned that ESA is in contact with the U.S. Department of State and involved with the *Discover America* coalition, that updates on Visa and travel issues will be posted on the ICE website, and that ICE briefing books will be sent to consulates around the world making them aware of the importance of this meeting and providing assistance with knowledge of event details.

Dr. Denlinger shared a request from the ICE Council for assistance with developing a history of ICE with perspectives around the world. Dr. Berenbaum indicated that she had authored an article in the Fall 2010 *American Entomologist* entitled, "ICE Breakers" which provides history on the ICE meeting.

Leal and Simmons then took questions from meeting participants:

- How many symposia will be accepted and what will the time limit be? No limit has been set on the number of symposia at this time. It is expected that symposia will be 3 hour duration with 11 slots of 15 minute presentations. Organizers may elect to use 2 slots for a keynote speaker or provide equal time to all speakers. It is expected that 3-4 slots will remain open for contributed papers in line with the symposium theme.
- What other societies or organizations will be co-located with ICE? ESA's Annual Meeting and ESA's International Branch meeting will be held jointly with ICE. The Entomological Society of Canada's Annual Meeting will be co-located with ICE. There is also discussion with the Royal and Florida Entomological Societies and others about hosting co-located meetings and events. And while the Entomological Society of Brazil will not co-locate their meeting, they expect to send a large delegation and are already working on travel awards for graduate students. Anyone interested in co-locating a meeting should

contact Rosina Romano, ESA's Director of Meetings, at [rromano@entsoc.org](mailto:rromano@entsoc.org). The ICE newsletter will provide new developments and updates.

- Where can we find a listing of Section organizers? The list can be found on the ICE website – [www.ice2016orlando.org/science-sections.html](http://www.ice2016orlando.org/science-sections.html)
- Where can we find a listing of the ICE 2016 Organizing Committee? The list can be found on the ICE website - <http://www.ice2016orlando.org/organizingcommittee.html>
- How are ICE committees expected to communicate? Via teleconference, or online forums. ESA will investigate options for online forums for committee use (e.g., Google Hangout, Adobe Connect).
- Will ICE include remote presentations? Yes
- How will sponsorships be organized? Outside of organizers contacting ESA Sections for financial assistance, all sponsorships should be organized through the ICE Sponsorship Committee.
- Will funding be offered to support registration fees and/or travel to ICE for presenters? Yes, some funding to encourage participation by developing countries and minorities will be available. Details to come.
- Will there be reduced registration rates for students? Yes, ICE will offer reduced rates for students and for those from developing countries. In addition, ESA has negotiated heavily discounted hotel rates (from singles to quad rooms), and inexpensive lunch meal options. ICE and ESA committees will be working on travel funding for students.

Simmons thanked all participants, indicated that minutes from the meeting would be emailed to all participants as well as to committee members not present, and closed the meeting at 4:00 p.m.

Respectfully submitted,

Debi Sutton  
ESA Director of Membership and Marketing